



### 1. Purpose

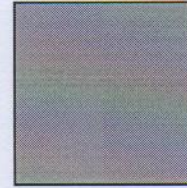
Instruction on cutting and laying terracotta tile to ensure tile laying is correct to technical requirements Aesthetics and saving time in construction progress

### 2. Scope of application:

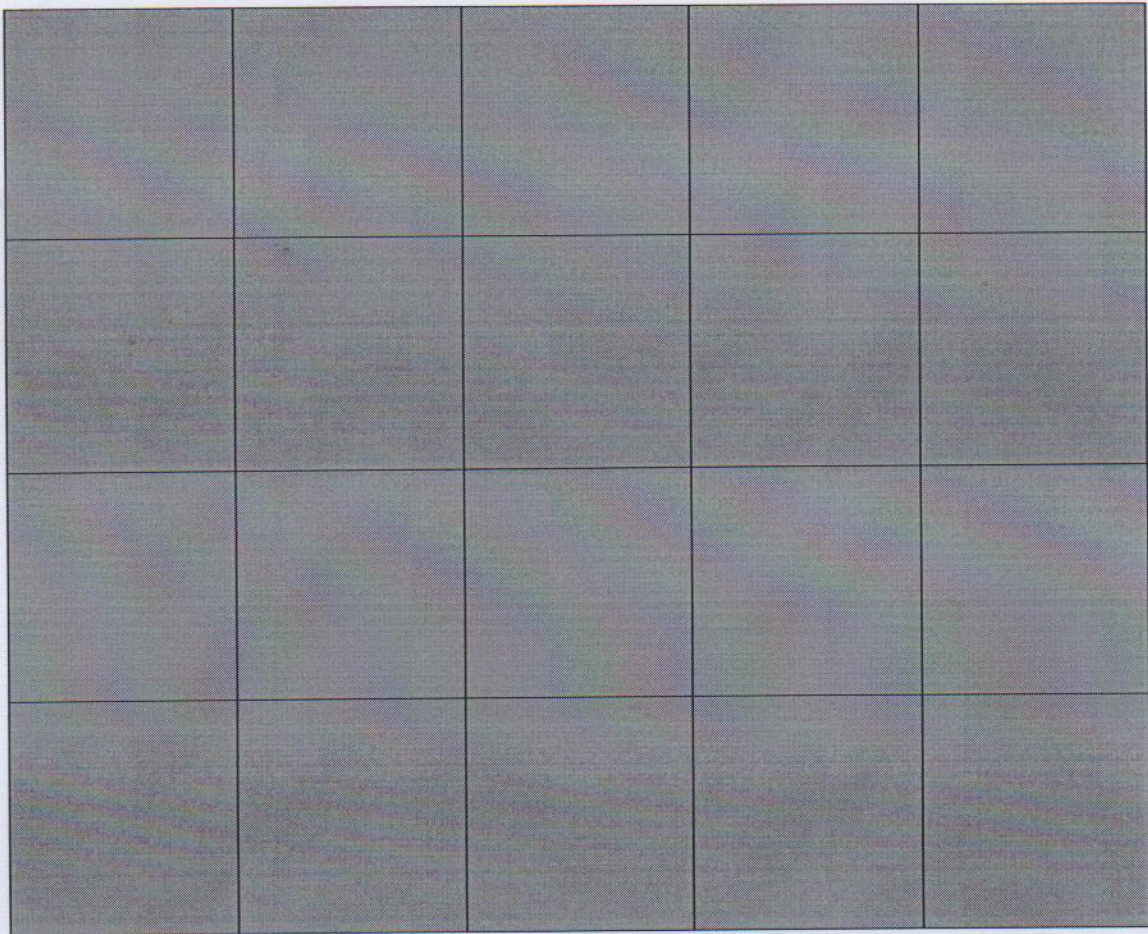
This instruction shall be applied for all terracotta tile products

### 3. Product specification

#### 3.1 Chinese tile's image

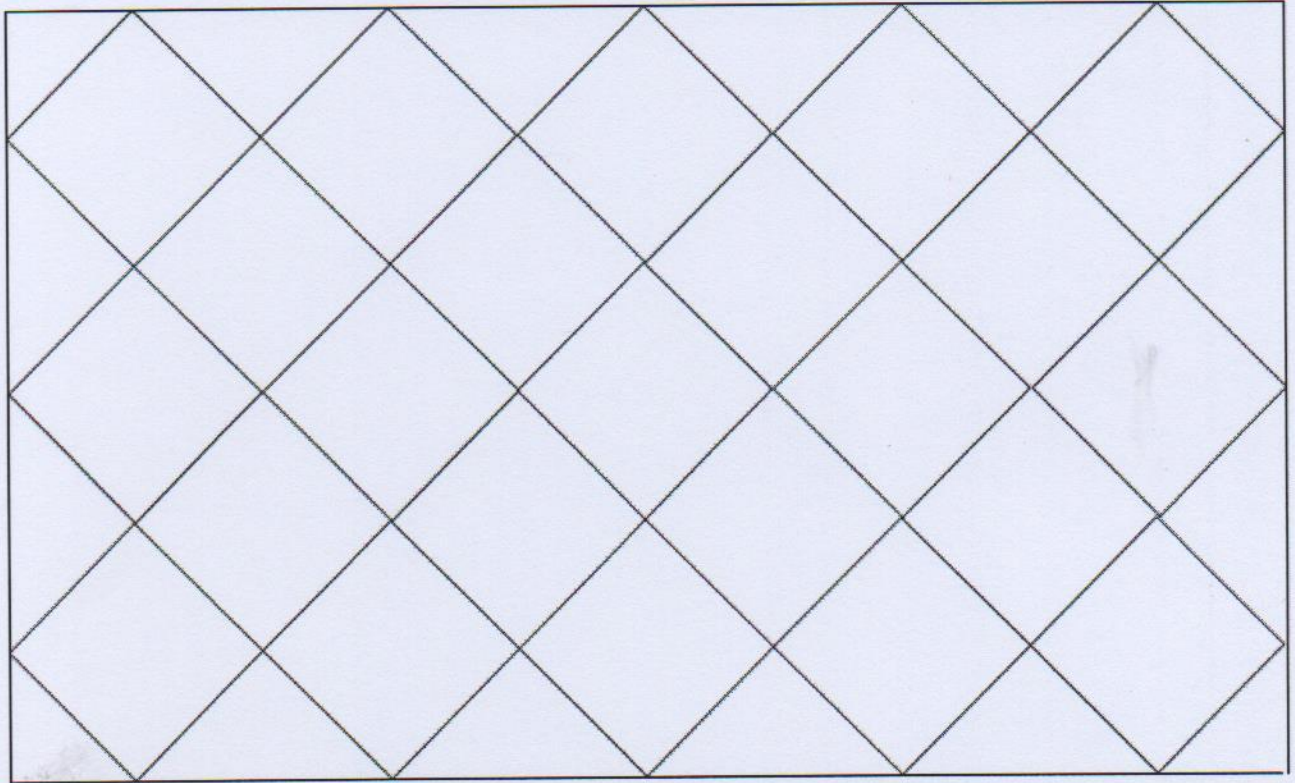


#### 3.2 Types of in-line slices :

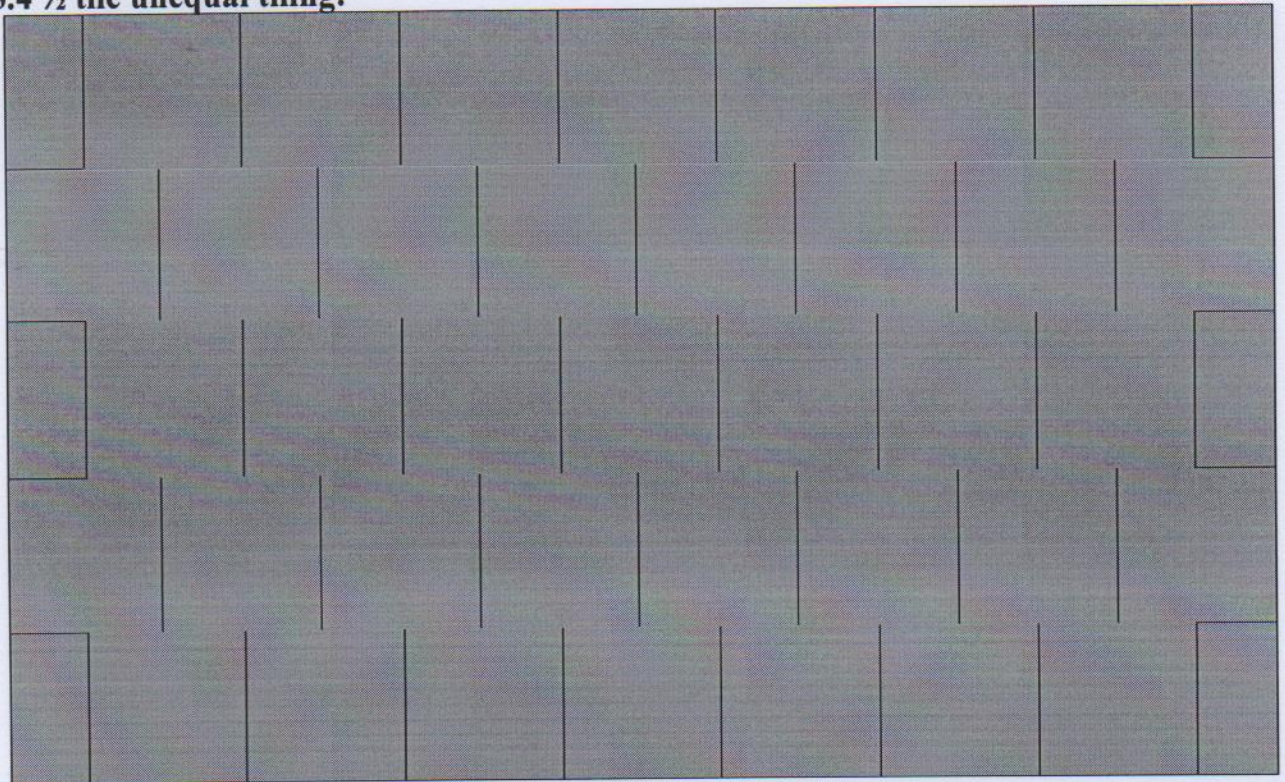




**3.3 Diagonaltiling Bricking for 45o:**



**3.4 1/2 tile unequal tiling:**





## Product specification

### 4.1 200 x 200 x 20 mm terracotta tile

Product code	L06 - L14
Tile Size( mm )	200 x 200 x 20
Quantity for 1m <sup>2</sup>	25 tile/ m <sup>2</sup>
Weight of tile	~ 1.35 - 1.5 kg / tile

### 4.2 300 x 300 x 20 mm terracotta tile

Product code	L01 – L04.6
Tile Size (mm)	300 x 300 x 20
Quantity for 1m <sup>2</sup>	11 tablets / m <sup>2</sup>
Weight of tile	~ 2.7 - 4.3 kg / piece (L04.6 = 7 kg / piece)

## 5/ Building house foundation

5.1 Building basic flat foundation, it is impacted and compacted and able to bear transportation load capacity

As planned:

5.2 Identify tiling grade, create marks by using tlo water pipe (or using water level ruler, viewfinder, ...);

5.3 Create a cement mortar on basic foundation, using rule (aluminum) to sweep and make a flat surface

Mortar layer is from 2 – 3 cm

## 6 / Tiling:

6.1 Based on design style or preference, Chinese tile has 3 styles – straight-line tiling, 45° diagonal tiling, ½ tile unequal tiling

6.2 Tile needs to be waterproof to protect against moss, color spreading after completion due to cement mortar is absorbed into tile, immerse tile quickly in water before construction:

6.3 Tile laying from head to the, from outside to inside of floor Laying 2 tiles at 2 ends as marks, stretching the rope to create a line, use gage to make a gap between tiles;

- Terracotta tile 200, gap between tiles from 10 – 15 mm;

- Terracotta tile 300, gap between tiles 10 – 20 mm

6.4 Watering on a cement paste layer to create adhesively for tile, put a tile on watered paste layer, and hammer it down gently by using hard rubber mallet for tile to sink stably on paste (for

Ribbed tile, it needs to be tiling in accordance with rib direction), tile laying follows paste watering;

6.5 Tile laying about 3 – 5 hours and proceed to fill in gap (joint), use trowel with small head to fill paste in gap until it is nearly full, use trowel to pick excessive paste, do not let paste overflow or drop on product's surface;

6.6 Flatten and screed to create glossy paste gap After filling let paste surface to dry and clean, using cloth to clean all cement paste on tile surface (if paste has been long dried, it will be hard for cleaning; if cleaning a wet paste, paste will be spread when cleaning) filling and cleaning the remain.



**DONG NAI BRICK AND  
TILE CORPORATION**

**USING MANUAL FOR  
TERRACOTTA TILE LAYING**

Signed No. HDSD - 08 - 2019  
Second issuance, January 30<sup>th</sup>, 2019

6.7 After 24 – 36 hours of gap filling, mortar has been hardened, proceed to clean tile floor cleanly.

**NOTARY TESTIMONY**

Today, Date: October 11<sup>th</sup>, 2019

At: Doan Nga Notary Office, Hanoi City.

I, Notary of Doan Nga Notary Office, Hanoi City

**LỜI CHỨNG CỦA CÔNG CHỨNG VIÊN**

Hôm Nay, ngày/date: 11 / 10 / 2019

Tại : Văn phòng Công chứng Đoàn Nga, Thành phố Hà Nội.

Tôi, công chứng viên Văn phòng Công chứng Đoàn Nga ,  
Thành phố Hà Nội.

**CERTIFY THAT**

- This translation is made from Vietnamese to English by Ms. **Nguyen Thi Nga** with ID Card No: 001181007404, issued on June 27<sup>th</sup>, 2015 by Police Bureau management registration of residence and national data on population levels, who is translation collaborator of Doan Nga Notary Office, Hanoi City

- Signature in the translation is the true signature of Ms. **Nguyen Thi Nga**

- The contents of the translation are correct, compliant with the law and not against social morality.

- Notarization No:.....

- Book No: 01TP/CC-SCC/BD

**TRANSLATOR**

*(Signed)*

**Nguyen Thi Nga**

**NOTARY**

*(Signed and Sealed)*

**CHỨNG NHẬN**

- Bản dịch này do bà **Nguyễn Thị Nga**. CMND/HC số:001181007404 cấp ngày 27/06/2015 do Cục cảnh sát ĐKQL cư trú và DLQG về dân cư cấp, là cộng tác viên Biên dịch tiếng Anh của Văn phòng Công chứng Đoàn Nga, thành phố Hà Nội, đã dịch từ tiếng Việt sang tiếng Anh.

- Chữ ký trong bản dịch đúng là chữ ký của bà **Nguyễn Thị Nga**

- Nội dung của bản dịch chính xác, không vi phạm pháp luật, không trái với đạo đức xã hội;

- Số công chứng ..... **055013** .....

- Quyền số: 01 TP/CC-SCC/BD

**BIÊN DỊCH**

**Nguyễn Thị Nga**

**CÔNG CHỨNG VIÊN**



**CÔNG CHỨNG VIÊN**

*Đoàn Nga*